Sinclair Computer Forms

Sinclair Computer Forms Inc.

PREPRESS DEPARTMENT
ARTWORK APPROVAL

Instructions:
WRITE YOUR **COMPANY NAME & THE END USER**, sign off or indicate necessary changes and FAX back.

This order will not proceed until we have an approval for the artwork AND the Job Specifications!

If you have questions on your artwork, please contact Barb at ext. 238.

From: Art Department

☐ O.K. as is ☐ O.K. with indicated changes
Any author's changes will incur an additional charge of $15.00 per change.
☐ Requires another proof

Please check carefully and fax back your approval.

Orders cancelled or art approvals extending beyond 14 days will be invoiced for artwork completed.

Date: Signature of Approval X

☐ **Job Specifications** have been attached/sent

COMPANY :

END USER:

Did you check spelling? ☐ Proofing of this document includes spelling!

1-866-252-2225
Canada Wide Dialling

1-800-663-9023
Canada Wide Fax

(905) 578-6169
Local Call

(905) 578-6600
Local Fax